



## **JOB DESCRIPTION**

---

**Position Title:** Youth Leader

---

### **Position Objective:**

This position assists to lead a Family Voice Movement and to provide supportive activity based respite care for families of children who experiencing mental health needs in Orange County. The Youth Leader shall be responsible for the following:

### **Roles and Responsibilities:**

- Facilitate activity based and educational respite services at a minimum for five (5) hours, two (2) days during the week and for three (3) hours, one (1) Saturday per month. Additional days and hours to be determined by the County and Federation of Families of Central Florida depending on the needs of the families.
- Facilitate the Wellness Recovery Action Planning (WRAP) curriculum groups a minimum of one time per quarter for transition aged youth (16-24) in the community utilizing standards set forth by WRAP as found at <http://mentalhealthrecovery.com>.
- Participate in the Youth/Young Adult MolinaCares youth group meetings monthly.
- Co-facilitate childcare activities for all Federation monthly meetings and events.
- Participate in other activities with the County as necessary for the success of the project.
- Perform roles and responsibilities consistent with the ADA, FMLA and other federal, state, and local standards.

This list of essential functions is not intended to be exhaustive. The agency reserves the right to revise the job description as needed to comply with actual job requirements.

### **Required Qualifications:**

- An ideal candidate must have lived experience of treatment for a mental, behavioral, or emotional need or personal experience in the foster care system that occurred before the age of 18 and should be comfortable with using that experience to enhance his/her work within the program.
- High school diploma with at least three years' experience working with youth with emotional, behavioral, or mental health needs.
- Must be able to pass a Level II background screening and have reliable transportation.
- Demonstrated ability to speak with small and large groups of people.
- Experience with youth leadership and advocacy.
- Have flexibility to work evenings and weekends.
- Able to travel to required trainings.

- Reliable transportation.
- Demonstrate cultural and linguistic competence and sensitivity to population served.

**Desired Qualifications:**

- Bachelor's degree or minimum of three years' experience working with youth with emotional, behavioral, or mental health needs.
- Experience in respite/childcare activities.
- Understanding of the System of Care values and principles.
- Experience in fostering partnerships and collaborating with diverse stakeholders.
- Bilingual (English/Spanish)/(English/Creole)

**Skills:**

- Must be exceptionally well organized and be capable of completing assignments with minimum guidance and supervision.
- Must be highly self-motivated, and able to work independently when required.
- Excellent interpersonal and communication skills; must be able to work well with families, senior managers, and providers.
- Must possess basic skills in Word, Excel, and Outlook

**Special Conditions:**

- Thorough Background Screening upon hire including FBI, FDLE, Local Law check, Employment Reference check, DMV check, Criminal Records check, Social Security Trace & Drug Screening. FDLE check will be run at least every 5 years.
- Travel - local: 10% per week, long-distance: 5% per month

Status: Non-exempt

Salary: To be determined

Employment Type: Full-time

Note: Currently FFCFL does not offer a benefits package

**Supervised by:**

Federation of Families of Central Florida's Family & Youth Supervisor, William Mollentze.

**RESUMES WITHOUT COVER LETTER WILL NOT BE CONSIDERED.**

**E-MAIL TO: [mjones@ffcfllinc.org](mailto:mjones@ffcfllinc.org)**

**CLOSING DATE: FRIDAY, DECEMBER 3, 2021**